

Action & Damage Report 2022/23

Date:	Area/Item reported as Damaged/remedial work needing to be carried out	Remedial work/Action	Maintenance Description / Work to be carried out/Item Replacement or Repair	Maintenance Performed by:-	Outcome/case still in progress/completed	Date of Maintenance Completed	Cost attributed to replacement or repair	Remarks
29/06/2021	Reconcrete around drain in the car park	Action	Repair as needed					
	Astro-Turf	Monitoring	review and flatten if needed Needs a thorough clean when weather conditions improve.		Part completed before hosepipe ban			
04/10/2021	Path Painting of Ladies & Mens Toilets	Action	To fully paint the toilets					
04/10/2021	Outside Doors Sprayed	Action	To spray the blue doors (if possible)					
04/10/2021	Outside Wood StainAll Areas	Action	To stain the outside of the building - fully					
11/01/2022	Lighting	Action	Check and Replace Bulbs					
11/01/2022	Dishwasher	Action	Fix					
01/04/2022	Internal Doors	Action	To install fire door stops To fix fencing which has come out of its fittings	Russell Mack	Completed	30/06/2022	£100	
30/05/2022	Astro Turf Fencing	Action	To replace urn fuse	John Taylor	Completed	30/07/2022	£50	
30/05/2022	Urn Fuse	Action	To replace urn fuse	Clerk	Completed	04/06/2022	0	
01/08/2022	Internal Doors	Action	To replace/re-inforce the door hinges x3 Time incorrect and fitting need to be moved to plant room	Russell Mack	Completed	20/09/2022	£100	
01/09/2022	Clock Tower	Action						
03/11/2022	Kettle Fuse	Action	To replace urn fuse	Clerk	Completed	04/06/2022	0	
03/11/2022	Rainwater Harvesting	Action	Overflowing tank	Symon Tilley				
08/11/2022	Changing Rooms	Action	Blocked Toilet In particular Kitchen & Toilets while the building is closed over christmas	Symon Tilley				
08/11/2022	Deep Clean Pavilion	Action						
08/11/2022	Broken Tile	Action	To purchase and fix tile					
08/11/2022	Outside Toilet	Action	New Door					