



MINUTES OF THE MEETING OF SOUTH WONSTON PARISH COUNCIL
Held on Monday 11th May 2026 at 7.30PM
To be held at South Wonston Sports & Recreation Pavilion

Present: Chair Perrins, Cllrs Berry, Hussain, Sheppard and Tucker, City Councillor Horrill, City Councillor Godfrey, Lt Col Janet Johnston, Clerk Mrs R. Jones

26/016 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Peal, Jordan and Lohani, County Councillor Andy Adams, City Councillor Batho.

26/017 DECLARATION OF INTERESTS

No interests to be declared.

The Chair handed the meeting over to the Clerk while the role of Chair was voted.

26/018 ELECTION OF CHAIR

Cllr Hussain nominated Cllr Perrins as Chair and Cllr Sheppard seconded

It was RESOLVED to appoint Cllr Perrins as Chair of South Wonston Parish Council for the forthcoming year.

Chair Perrins took over the running of the meeting from Clerk

26/019

ELECTION OF VICE CHAIR

Cllr Perrins nominated Cllr Peal as Vice Chair which was seconded by Cllr Berry

It was RESOLVED to appoint Cllr Peal as Vice Chair of South Wonston Parish Council for the forthcoming year

26/020

ELECTION OF COMMITTEE MEMBERS

Emergency Planning Committee

Purpose - to convene to consider significant planning applications if a response is required prior to the next Parish Council meeting.

It was RESOLVED to appoint Cllr Peal, Cllr Perrins and Cllr Jordan and one more when required for the Emergency Planning Group

26/021 ELECTION OF WORKING PARTY MEMBERS

The Parish Council must appoint Working Party members, and also the Working Party Chair.

1) Pavilion & Recreation Committee

It was RESOLVED to continue with a Pavilion & Recreation Committee whose brief would be to monitor and manage the Pavilion. Cllr Perrins was appointed Chair and Cllrs Peal and Hussain as members.

2) Complaints Committee

It was RESOLVED to continue with this Committee with members being Chair Perrins, Cllrs Berry & Peal.

3) Staffing Committee

It was RESOLVED to set up this committee with members being Chair Perrins and Cllr Peal.

4) Village Design Statement Working Party

It was RESOLVED to set up this working party with members being Cllrs Perrins, Cllr Peal, Cllr Berry & Cllr Jordan.

5) Sustainability Working Party

It was RESOLVED to continue with this working party with members being Clerk and a vacancy for a Councillor.

26/022 ELECTION OF REPRESENTATION

It was RESOLVED that Cllr Peal and Chair Perrins will be Planning Representatives, including a Tree Volunteer which is currently vacant.

It was RESOLVED that Cllr Peal will liaise with the Village Hall.

It was RESOLVED that Chair Perrins, Cllr Zac Hussain & Clerk would continue as Webmasters, Newsletter, Facebook & Instagram.

It was RESOLVED that Clerk, Cllr Peal & Cllr Hussain will be Rights of Way Representatives.

It was RESOLVED that Cllr Berry and Cllr Lohani will be the Highways Representatives.

It was RESOLVED that Cllr Berry and Working Party Volunteer John Cooper will be Passenger Transport Representatives.

It was RESOLVED that Clerk will be the Allotment Group Representative.

It was RESOLVED that Cllr Tucker will be the Sports (Football) Representative.

It was **RESOLVED** that Clerk will be the Volunteer Litter Picking Representative

26/023 PUBLIC PARTICIPATION

None

The Chair suspended Standing Orders

26/024 REPORTS FROM LOCAL COUNCILLORS, MOD and POLICE

Lt Col Janet Johnston gave a further update from Worthy Down which included:

- The Triple Crown Challenge on 13th May. Information has been shared with South Wonston.

DEVOLUTION & REORGANISATION

Information from Winchester City Council

No update.

Information from Hampshire County Council

No update.

The Chair resumed Standing Orders

26/025 MINUTES OF THE MEETING HELD ON MONDAY 13th APRIL 2026. THE MOST RECENT MINUTES ARE DRAFT UNTIL SIGNED AT THE NEXT PARISH COUNCIL MEETING:

It was **RESOLVED** to approve the minutes as a true record of the meeting following minor amendments.

26/026 MATTERS ARISING FROM THE MEETING HELD ON MONDAY 13th APRIL 2026

There were two matters arising :

- A new clothes recycling bin has been ordered from Winchester Hospice;
- There was a cost of £175 for Richard Mould to carry out an assessment of the solar project.

To be noted

26/027 FINANCE**- Recent Transactions**

A spreadsheet of recent transactions was provided for all Members.

It was RESOLVED to approve the transactions. All aspects of social and environmental values have been considered. A copy is appended to these minutes.

- Account Reconciliations

The balances were noted and reconciliations to be signed by the Chair, to confirm the Council's monitoring role.

The Bank Balances as at 30th April 2026 were:

Co-op Deposit Account 7	£ 105,085.64
Lloyds Account 10	£ 134,023.95
Total =	£ 239,675.59

To be noted**- Budget Monitoring to 31st March 2026**

Clerk talked through the year end position of the budget monitoring based on the cash books. Against a budget of £114K there was expenditure of £102K. There are accruals and pre-payments to be entered to agree the final year end position. See the attached document for full details.

IT WAS RESOLVED to approve the year end position

- Community Infrastructure Levy (CIL) to 31st March 2026

Clerk produced a year-end report, which showed there was no income or expenditure for the year 2025/26. The report is attached to the minutes.

IT WAS RESOLVED to approve the report

26/028 PLANNING**- Applications to be considered.**

Planning- 26/00440/HOU – considered & approved.

- Decisions by WCC

Reference	26/00440/HOU
Alternative Reference	PP-14753697
Application Received	Wed 04 Mar 2026
Application Validated	Wed 04 Mar 2026
Address	Poppies 56 Wrights Close South Wonston Winchester Hampshire SO21 3HD
Proposal	Single storey rear extension following demolition of existing conservatory, Loft conversion with side dormer and Velux windows and log burner flue
Inspected By	Cllr Perrins
Decision	Application Permitted
Comment	Considered & Approved within the month

My comments: In principle the Parish Council does not see any impact with the side extension, the rear extension is close to the boundary of the neighbouring property and as a result may have an impact to amenity of that property.

To be noted**- Enforcements Open**

An update on the open cases has been received for May which was shared with Councillors. 26/0013/COU Land North Of Bridge Bungalow Lower Road enforcement has been closed.

To be noted**- Appeal – 25/00645/FUL**

Cllr Peal submitted a response on behalf of the Parish Council

While we appreciate the asset to the community that is The Drivers (South Wonston Social Club), we must consider the issues of impact and local amenity. For those reasons, Condition 5 (the external seating structure not to be used between 2200 and 0900 on any day), Condition 6 (details of proposed lighting to be submitted for approval to the Local Planning Authority) and Condition 7 (Arboricultural Method Statement for the protection of nearby trees to be submitted for approval to the Local Planning Authority) should remain.

The Chair suspended Standing Orders

Cllr Godfrey gave an update from Winchester City Council which included:

- The result of the election means that Andy Adams replaces Patrick Cunningham;
- Assets/Land/Holding preparations started ready for the new Council by 1/4/2028; existing budget will have to cover this;
- Work going forward is likely to be impacted as there will be no money;
- Still uncertain how the Village Design Statement will be reflected with the Local Plan;
- The Repair Cafés are still running monthly with the one in May to include a plant sale.

The Chair resumed Standing Orders

- Local Plan

No further update on the Local Plan or SW01 West Hill Road North.

To be noted

- Village Design Statement

Councillor Peal has written to Winchester City Council Planning Policy team:

Our updated Village Design Statement is processing well with two public meetings so far. We learned recently from our ward councillor Stephen Godfrey that Village Design Statements as Supplementary Planning Documents will no longer have planning status once the latest version of the National Planning Policy Framework (2025) is adopted, possibly in early summer this year. I immediately studied the draft NPPF and, although the language is a bit imprecise, it does look as if design codes will be covered by the Local Planning Authority and Neighbourhood Plans. What can we do? I doubt we can get the VDS adopted by 30th June; although we have a rolling draft, infographics and maps are still to do.

Our adopted VDS dates from 2014 and is linked to a superceded Local Plan. The Parish Council would be very glad to receive your advice.

Clerk has chased WCC and Cllr Godfrey for an update. WDALC have recorded in their minutes that VDS's going forward will act as a wish list.

To be noted

26/029 SOUTH WONSTON SUSTAINABILITY COORDINATION TEAM MEETING
- to receive an update from the Sustainability Working Party; see the below minutes of the meeting

SOUTH WONSTON SUSTAINABILITY COORDINATION TEAM MEE

7.30pm – 9.00pm, 5th May 2026, The Pavilion

MINUTES

- Apologies for absence. John Cooper, Kim Blakeway, Neil Roper, Sonia Roper, John Smith, Sally Taviner, Lillie Holmes
- Present: Nickey Turner, Phil Oram, Stephen Godfrey
- Agree minutes from previous meetings and matters arising
- Netting poster outline – Final design agreed and funding approved
- Support for WeCAN – Kim to suggest match funding approach
- Summer Fete Grant – Initial ideas put forward. Stephen to take previous ideas plus MagPost Archives-Caledonia Play (magnifying glass) proposal to Clare Knock
- WiFi password for pavilion – John Cooper now has password.
- Pull up banner funding requested; Design ideas to come through Sally; Kim provided details of ethical supplier to Sally.
- Parish Council – Update and briefings
- VDS draft to be shared when available
- Review recent events
- Repair Café –25th April – 7 customers with 15kgs CO2 saved and 241kgs CO2 emissions prevented.
- Community Energy Webinar – 23rd April – Survey response submitted.
- Forthcoming events
- Repair Café –30th May (and plant sale) and 27th June (last one until September). No OnPoint sharpening until September. Plant Sale set up starts at 0930. New poster put round.
- School Summer Fun Day – 16th May 11-1. WinACC Scalextric and Energy Group display of thermal imaging camera - John and Sally to set up and Stephen to close up.

- South Wonston School Climate Action Plan – draft report to be published 3rd June.
- Communications
- Monthly Newsletter – regular schedule needs promoting – discussion at next meeting
- Website/Social Media – Promote Plant Sale – both for buyers and suppliers/sellers. Closer links to Winchester Food Partnership output.
- West Dever News items – Repair Café – last one before September. Call for new ideas and new members.

Date of next meeting – Monday 1st June 2026, 7.30pm in South Wonston Pavilion.

- Air Quality

Cllr Jordan submitted a report which has been shared with Councillors and is on the website. WCC will not move the meter until they have 12 months of data to be consistent to report on.

To be noted

- Pavilion Solar Panels Project Plan

Cllr Sheppard gave a verbal update on the quotes that have been received. A spreadsheet shows all the costs and the assessment document received from Richard Mould-Ryan.

Grants have been written to apply to SSEN and Acorn.

The Councillors debated the options of the solar panel providers who quoted against the tender that was drawn up. Cinergi were decided to be the preferred provider; plus they work alongside Octopus who are able to offer a three- phase system and sell electric back into the grid. Cllr Sheppard will contact Cinergi and informally notify them that the contact will be offered to them and can they attend the PC meeting in June to give a brief presentation at the start of the meeting.

Cllr Sheppard will continue to look to secure grants to assist the project.

Clerk will write formally to all tenders informing them of the outcome.

IT WAS RESOLVED to approve the tender offered by Cinergi.

26/030 PAVILION & RECREATION**MINUTES OF A MEETING OF THE SOUTH WONSTON PAVILION AND RECREATION GROUND COMMITTEE 15/04/2026**

PRESENT: Chair Perrins, Cllrs Peal and Hussein and Clerk Mrs R. Jones.

APOLOGIES: None were required.

REVIEW ACTION LIST

The outside toilet door has been damaged and the lock has become very unreliable. It will be repaired as the facility is very well used but members will keep in mind the possibilities of either closing the toilet or getting a new door.

Members made a tour of the Pavilion and noted that both Stores were tidy and ensured that the batteries for the floodlights were turned off. The Away Changing Room was fairly clean, the Home Changing Room not quite as good and that the long side bench was being pulled away from the wall. Clerk will find out how much it will cost to repair. A better design of toilet roll holder will be investigated. The Referee's Changing Room was in good shape. The pickleball equipment is being stored here with a record of keys that have been given out. Alongside the Pavilion veranda there is a new fence with two gates; one has a bolt on the outside and the other has a bolt on the inside. Members wondered if it would be safer to have an outside bolt on this one too. Members saw that the large pitch near to the Pavilion was very worn on the north-east corner. This was a matter for the Swifts to resolve. Elsewhere on the Recreation Ground holes near the Ovenden Memorial Bench were so deep they should be filled for safety. The covered community bench nearby has been subjected to repeated vandalism and battens have been placed inside and outside to strengthen the structure. Lighting and CCTV should be upgraded. The garage was inspected and found to still contain items which need to be removed before a clear idea of what belongs to the Parish Council can be obtained. The southern gable end fascias need revarnishing and the cable connected to the swift boxes should be attached more securely (related to the bird call device to attract swifts). On Thursday 16th April the work on the car park lighting will begin. Extra security lighting has been costed but a final decision awaits. A broken downpipe cover and a loose drain cover were observed on the east side of the Pavilion. Inside the Pavilion, Clerk confirmed that the fire extinguishers had received their annual check along with the fire blankets. Mid Hants Fire Co. might be employed to install fire alarms in case of a kitchen or Plant Room fire.

Clerk recommended that the rainwater harvesting system be decommissioned; the big tank containing water couldn't be left and must be drained and prevented from refilling.

Cllr Perrins volunteered to position the plaque commemorating David Selby's years as a Parish Councilor next to his tree on the Recreation Ground.

ADVERTISING

The Parish Council has enjoyed a good rate from the West Dever News. If it is agreed to continue, the cost will be £700.00 for colour advertisements. Members thought the non-profit-making magazine is widely read and deserves support so the arrangement should continue. Clerk recommended having a notice board like the existing A board to carry the What's On poster attached to the Pavilion east wall. Members agreed to consider size, design and location.

FINANCE

Clerk presented income figures for 2025-2026.

Football £1,370.00

Regular Hire £8,686.00

Private Hire £2,548.25

Total £12,604.25

DATE OF THE NEXT MEETING

To be announced.

To be noted**- Football**

Cllrs Tucker & Perrins gave an update on:

- the grant request with the Football Foundation Grant to buy new adult goals;
- to buy junior goals that can be left erected on the recreation ground all the time. Cllr Tucker has suggested 12x4ft Premium Anti-Theft Goals – Heavy Duty Steel Package costing £1,200, but before placing the order he will re-check suppliers.

IT WAS RESOLVED to approve the spend of £1,200

26/031 HIGHWAYS & TRANSPORT**- To receive updates from City Council Warwick and Councillors**

Cllr Lohani was unable to attend the meeting.

To be noted**M3 junction 9 improvements project**

Updates shared with the PC and put on Facebook .

To be noted**- Speed Detection Unit**

Greg Talt has had both SDU up and working for a short period of time. Both batteries no longer hold a charge of more than 3 days. General cost around £70 each. Council agreed the purchase of 4 batteries =

£280.

IT WAS RESOLVED to approve the spend.

- Lower Road

HCC Countryside Ranger has emailed to say that an order of scalplings for Lower Road can be delivered. They would like to work with Cllr Berry to arrange delivery, but he has a number of concerns including injury of residents while spreading the scalplings and who would be liable if someone was to have an accident while using Lower Road.

To be noted that we have also received an email from a resident (Lower Road) asking for an update.

To be noted

26/032 GENERAL AMENITIES

- Ash Intern in Downs Road

Cllr John Berry has met two different tree surgeons, the second offering going in September after nesting season and clearing a path into the lanes at a cost of £800 (two men for two days). Cllr Berry felt that there was no point trying to see the area via a drone as it's too overgrown. Arbor Call have had a look and have a better idea of the footprint.

Immediate neighbours are not against the idea.

Councillors discussed the options and agreed that they would re-table this for the September Parish Council meeting.

To be noted

- Grant –

Clerk has received a grant request for £250 to support the Wildfire Youth Group that meets in South Wonston.

IT WAS RESOLVED to approve the grant

26/033 COMMUNITY UPDATES - CORRESPONDENCE, WEBSITE UPDATES & FACEBOOK UPDATE

Residents to be reminded that correspondences should go via Clerk so they can be recorded and shown in the log below

- Correspondences were received from:

14/4/26 – A resident of South Wonston – Dog Fouling

15/4/26 – A resident of South Wonston – Enquiry Parish Councillor Vacancy

21/4/26 – A resident of South Wonston – Pickle balling

22/4/26 – A resident of South Wonston – Tractors on Drove Links Road

28/4/26 – A resident of South Wonston – Looking for Elliott Family

1/5/26 – A resident of South Wonston - Green Sheets at Tennis Court

6/5/26 – A resident of South Wonston – Booking of Tennis Court

8/5/26 – A resident of South Wonston - Swift Boxes

10/5/26 – A resident of South Wonston – Parish Council Vacancy enquiry

10/5/26 – A resident of South Wonston – Lower Road Maintenance

To be noted

- Annual Parish Council Meeting

Agenda has been set and shared to include guest speakers

- National Highways – A34/ M3 Junction 9 – update, with last yrs speaker – Kathryn has accepted the invitation.
- Worthy Down Museum – Gemma Ingason.

Thursday 28th May @ 6pm

To be noted and check Councillors' attendance

- Website

The website continues to be updated with relevant statutory information.

To be noted

- Social Media Update

Social media management for March

Facebook – 38, posts, 32 stories, 0 reels. Followers (658 March, 661 April)

Created 7 pieces of content

Instagram – (88 February, 92 March)

South Wonston emailed Newsletter “Voice” (34 March, 68 April)

Further banners are on order to go around the tennis court.

To be noted

Community Engagement

Document slightly altered on the suggestion of Cllr Tucker to include :-

1. Social Media could do with more guidance and reference to a Social Media Policy.

The Parish Council will:

- maintain clear separation between councillors' personal accounts and official Council communications
- avoid engaging in online arguments or political discussion
- ensure that decisions are only communicated after they have been formally made.

2. Principles of Communication (New Section)

2.1 All Parish Council communications will be guided by the following principles, reflecting good practice recommended by NALC:

- **Accuracy:** Information will be factually correct and clearly distinguished from opinion.
- **Transparency:** Decisions, policies and use of public funds will be communicated openly.
- **Accessibility:** Communications will be designed to be accessible to all residents, including those who are digitally excluded.
- **Consistency:** Messaging will be clear, coherent and aligned across communication channels.
- **Proportionality:** Communication activity will be appropriate to the size, capacity and resources of the Parish Council.
- **Respect and professionalism:** All communications will reflect the Parish Council's Code of Conduct and duty to treat individuals fairly and with respect.

3. Under Monitoring and Review could add the following paragraph:

This Communications Strategy supports the Parish Council's obligations under the Local Audit and Accountability Act 2014 and associated transparency requirements. It has been developed having regard to the Transparency Code for Smaller Authorities (2015), the Local Government Transparency Code (2015), and guidance issued by the National Association of Local Councils (NALC). Effective communication arrangements form part of the Council's wider governance framework and provide evidence for the Annual Governance and Accountability Return (AGAR).

To be noted

- **Village Newsletter.**

Cllr Hussain gave the Councillors an update on how the newsletter is progressing.

South Wonston emailed Newsletter subscribers (34 March, 71 April)

To be noted

26/034 DATE OF NEXT MEETING

The Parish Council meeting will be held on **Monday 8th June 2026** at 7.10pm at the South Wonston

The meeting closed at 9.51pm