

MINUTES OF A MEETING OF SOUTH WONSTON PAVILION COMMITTEE 07-02-24 AT 10.00 am at the Pavilion

**PRESENT**

Cllrs Perrins (JP) (Chairman) Cllr Selby, Cllr Peal, Cllr Street and Clerk Mrs Jones (RJ)

**APOLOGIES FOR ABSENCE**

None

**PAVILION MANAGEMENT**

Replacement of Outside Doors (x6) – Five of the Six doors have now been fitted.

New Urn – clerk to purchase a new urn which has a direct water feed.

Slim Line Dishwasher – Clerk to look at replacing the dishwasher and having a small cupboard fitted.

Deep Clean Changing Room & Outside Toilet – This took place on Thursday 26<sup>th</sup> January 2024 & Thursday 8<sup>th</sup> February

Tank Cleaning - Clerk needs to book Cleansing Services Group to clean the tank of all rubbish.

**FINANCE**

Clerk to send around income and expenditure to 31.1.24 following the meeting and post online with the minutes.

**To be noted**

**RECREATION GROUND MANAGEMENT**

Nicola Baldwin – Has contacted the Parish Council about drawing up a final plan for the works.

Re: Landscape Design for South Wonston Playground

South Wonston Parish Council engaged me to produce a design for South Wonston playground based on my proposal dated 21/06/22. They commissioned a survey, concept plan and final design plan with a commissioning payment made paid on 8/7/22.

I presented my scaled concept design SWPC001 on 9 January 2023. At the meeting I understood the design was well liked and Rachael Jones's email of 10/1/23 confirmed this.

The committee advised their immediate concern was to plant the bare rooted hedgerow suggested in my concept design, after which the design would be discussed amongst the committee and the Parish Council, before giving me feedback. Then I would draw up a detailed final plan for landscape contractors to use for roll out. All outlined in my proposal letter to SWPC dated 21/06/22.

The hedgerow was duly planted using one of the contractors I suggested to Rachael Jones. Since then, I have been waiting for feedback on the concept to draw up the final plan. I have been in contact several times to progress this.

Yesterday morning Rachael Jones advised me SWPC have gone ahead and rolled out some of the design (using plan SWPC001) and may not proceed with the final plan. Rachael asked for a 'buy out' figure for this scenario. This is very disappointing, not my preferred way of working and not what SWPC original commissioned. A completed commission means clients have a chance to make amends to the concept, are happy and importantly are building the design using a detailed final plan - not a concept plan.

But if this is how SWPC wishes to proceed then I require a final fee of £800 to be paid to me in the next 30 days as a 'buy out' fee. Please note the final 30% payment on the original commission is £1560.

The Cllrs discussed the benefits of having a final plan drawn up and felt that they had sufficient ideas from the brief and that they would not proceed with a final plan. Clerk to contact Nicola to notify her of the decision and request her final invoice.

Chafer Grub – Clerk to contact the electrician to check the box as it isn't working.

Dog Bin - to be moved from Cloudbank and reallocated to the service track road by the yellow brick path from Worthy Down. Clerk to arrange with WCC and Worthy Down

Community Bench – Replace 2 of the slates

**To be noted**

**FOOTBALL TEAM**

The Chair emailed the football managers prior to the doors being fitted requesting that they cleaned the cupboards and ensured the line marking machine is better looked after. To date none of this has taken place and the doors have now been fitted.

The Cllrs debated if the football team should have keys to the facilities due to their lack of care and being unable to work with Clerk about hiring the facility.

It was agreed to give keys but the football managers are going to set up a whats app group with clerk and an agreement to clean the cupboards/ garage has been arranged.

### **To be noted**

### **CHILDREN'S PLAYGROUND**

Clerk is still agreeing the final points with the playground companies before work will be scheduled:-

- 1 Refurbishment of Horse;
2. Replacement of Basket Swing;
3. New Wooden Tractor.

DATE OF THE NEXT MEETING – 13.3.24 @ 10.30am