



MINUTES OF THE MEETING OF SOUTH WONSTON PARISH COUNCIL
Held on Monday 20th March 2023 at 7.30PM
To be held at the Pavilion

Present: Chairman Perrins, Cllrs Street, Peal, Oram, Lohani, Selby and Jordan, City Councillor Godfrey, City Councillor Warwick and Clerk Mrs R. Jones.

22/131 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Berry, City Councillor Horrill and Lt Col Fraser Dowling.

22/132 DECLARATION OF INTERESTS

No interests to be declared.

The Chairman suspended Standing Orders.

22/133 PUBLIC PARTICIPATION

Cllr Perrins spoke about the Mayor's Award for public service given to Cllr Selby.

Nickey Turner gave an update on South Wonston Sustainability; including their new website.

22/134 Reports from Local Councillors, MOD and Police

Cllr Godfrey gave an update from Winchester City Council which included:-

- Winchester is expected to be allocated 1000 houses from South Hampshire. The developers of Micheldever New Town, who are challenging the soundness of the new Local Plan, believe this figure will be higher, increasing the need for their project.
- There has been an initial briefing on the public consultation for the new Local Plan, which revealed a high number of objections to South Wonston's housing allocation. In response to a question

from the Chairman, Cllr Godfrey referred to Regulation 19, the next stage in the development of the Local Plan covering the final draft before the Public Inquiry. There will be another opportunity for feedback this Autumn.

- There was a public meeting with Police & Crime Commissioner Donna Jones, which included a number of new initiatives, including grants for number plate recognition cameras and off-road bikes for rural crime teams tackling fly tipping;
- The Government have continued with the rural bus subsidy until June;
- Ongoing issues with Alresford Drove around tree planting and road use. A meeting is scheduled for April.
- Wonston Parish Council have spoken at their meeting about how to support children at South Wonston school. Worthy Down Camp might also support this move to provide snacks etc.

Cllr Selby asked whether Andover Road is due to be closed now that a new crossing has been added. Cllr Godfrey said that it would be closed within the next 2 years.

Cllr Warwick gave an update from Winchester City Council which included:-

- Hampshire are helping with St Luke's Stanmore Community Pantry;
- She has met with the new head of South Wonston school who has lots of new ideas along with the need to upgrade parts of the building which will require grant funding;
- Grant pot opening on 1st April till the 20th for £500 grants to parishes for the King's Coronation;
- Promoting 20mph with Community Lead Support. Hampshire County Council to buy the speed signs and sell them on to Parish Councils cheaper;
- Alresford Drove meeting 6/4/23 at 1.30pm. Clerk to check the venue;
- The pot holes which have already been filled temporarily are now being washed out by heavy rain. Cllr Lohani asked if we could have the jet patcher used in the village. Cllr Warwick confirmed she could access information about highways issues and work requirements. If the patches pop out, it could take six months to replace them.

The Chairman resumed Standing Orders

22/135 MINUTES OF THE MEETING HELD ON MONDAY 6th FEBRUARY 2023

It was RESOLVED to approve the minutes as a true record of the meeting following minor amendments.

22/136 MATTERS ARISING FROM THE MEETING HELD ON MONDAY 6th FEBRUARY 2023

Cllr Selby referred to the issue of parking on pavements. Cllr Godfrey confirmed that this was unlawful. It was noted that the PCSO would patrol and knock on doors where there was pavement parking. Appropriate posts would be put on social media.

22/137 FINANCE

- Recent Transactions

A spreadsheet of recent transactions was provided for all Members.

It was RESOLVED to approve the transactions. A copy is appended to these minutes.

- Account Reconciliations

The Bank Balances as at 28th February 2023 were:

Co-op Deposit Account 7	£ 136,644.71
Lloyds Account 10	£ 80,627.14
Total =	£217,271.90

The balances were noted and each reconciliation sheet will be signed by the Chairman once all cash books have been brought up to date, to confirm the Council's monitoring role.

To be noted

- Financial Systems Risk Assessment 2022/23

The risk assessment is annually reviewed and updated by Clerk, Internal Audit and the Parish Councillors

It was RESOLVED to approve the updated document.

- Asset Register 31st March 2023

To approve the attached report with additions and disposals during the financial year 2022/23

It was RESOLVED to approve the asset register

- Review of Financial Regulations Policy

Cllr Peal and Clerk have met and would like to put forward a number of changes to be considered by the Parish Council

Cllr Peal asked for the item to be deferred to the next meeting to consider the EU regulations that are currently still in the document.

To be noted

22/138 PLANNING

- Applications to be considered

Reference	23/00022/HOU
Alternative Reference	PP-11816448
Application Received	Thu 05 Jan 2023
Application Validated	Thu 05 Jan 2023
Address	25 Downlands Way South Wonston Hampshire
Proposal	Partial Garage Conversion First floor side extension over existing garage Existing first floor window to rear replaced with Juliet balcony
Inspected By	Cllr Ann Peal
Comments	See Below

The application is for a first floor side extension over the existing garage, existing first floor windows to be replaced with Juliet balconies and a partial garage conversion.

The current garage is set back from the house front and extends into the rear garden. It abuts onto the fence with No. 23, leaving just over 1 metre of space between. No. 23 has a small side window which faces the blank wall of the garage. The proposal divides the garage between car space at the front and a utility room at the back (the partial conversion). Part of the garage front will have a sloping roof and part of the utility room a flat roof. The space in between these roofs will be occupied by the first floor extension, which will enlarge a back bedroom and provide an en suite bathroom. The extension's rear is in line with the rear of the main dwelling, and the rear half of the roof follows the pitch of the existing house roof. The front half of the extension roof follows the line of the existing house roof but lower and longer than the back. The extension stops short of the sloping garage roof. There will be a single rooflight at the front and no side windows overlooking No. 23.

In addition to internal rearrangements, some external changes are

proposed for doors and windows including two Juliet balconies on the first floor at the rear overlooking the main garden and beyond to the Ox Drove and Worthy Down. Materials throughout will match the existing.

The original roof height has not been altered and the first floor extension is set back and subservient to the host dwelling. There are two small concerns: side overlooking from the balconies and the loss of the slightly larger view of Worthy Down from Downlands Way. My recommendation is that the Parish Council should record as comment only that the overall scale and proportions of the proposed extension are appropriate for the main dwelling but the Parish Council has slight reservations about the potential loss of a view from the street and the possibility of overlooking neighbouring gardens from the rear balconies.

Reference	23/00593/TPO
Alternative Reference	PP-11990357
Application Received	Mon 06 Mar 2023
Application Validated	Mon 06 Mar 2023
Address	9 Rowan Close South Wonston Winchester Hamp
Proposal	T1 Field Maple reduce to near previous pruning pc client would like it pruned back again as it is gettin T2 Pine fell, last tree in a line of trees that have die T3 Pine fell tree is dead.
Inspected By	Cllr June Perrins
Comment	No Comment

Reference	23/00612/TPO
Alternative Reference	PP-11995189
Application Received	Tue 07 Mar 2023
Application Validated	Tue 07 Mar 2023
Address	Ruby Cottage Alresford Drove South Wonston Wilt
Proposal	Various works as identified in Arboricultural Repor Reason for works: in the interests of maintaining s structures, to maintain trees for aesthetic reasons
Inspected By	Cllr Ann Peal
Comment	No Comment and See Below

The application is for work to all trees on the property in order to maintain

suitable clearance over the public highway and built structures and keep the trees looking good. There are 16 trees involved, mostly sycamore and one Norway Maple, growing mainly to the front and east side with one on the north. Two individuals (the Maple and a sycamore either side of the front gate) have TPOs and the remainder are classed as a group TPO. Four trees are described as mature, the rest semi-mature. The work includes severing ivy, clearing lower stems, crown lifting and removing deadwood as necessary and clearing growth two metres clear of the garage roof.

- Decisions by WCC

Reference	22/02691/FUL
Alternative Reference	PP-11720003
Application Received	Mon 28 Nov 2022
Application Validated	Mon 28 Nov 2022
Address	Ruby Cottage Alresford Drove South Wonston Ham
Proposal	Application Reference Number: 04/00079/FUL Date of Decision: 18/03/2004 Amendment of Condition 8 so as to reinstate GPDO Class A and B permitted development rights to the dwelling.
Inspected By	Cllr Ann Peal
Decision	Application Permitted

Reference	22/02755/HOU
Alternative Reference	PP-11716429
Application Received	Tue 06 Dec 2022
Application Validated	Tue 06 Dec 2022
Address	9 Wrights Close South Wonston Hampshire SO21 3
Proposal	Single-storey rear extension, internal configuration and new enclosed porch
Inspected By	Cllr June Perrins
Decision	Application Permitted

Reference	23/00052/TPO
Alternative Reference	PP-11833290
Application Received	Tue 10 Jan 2023
Application Validated	Tue 10 Jan 2023
Address	10 Rowan Close South Wonston Hampshire SO21
Proposal	T1, Silver Birch - Reduce and reshape by approximately 2m from side growth and 2.5m from top growth to maintain trees size in relation to roads and buildings.
Inspected By	Cllr Perrins
Decision	Application Permitted

Reference	23/00087/TPO
Alternative Reference	PP-11841674
Application Received	Fri 13 Jan 2023
Application Validated	Fri 13 Jan 2023
Address	10 Rowan Close South Wonston Hampshire SO21
Proposal	T1&2 Pine - Remove 3x low limbs closest to conservatory to provide clearance between trees and house.
Inspected By	Cllr June Perrins
Decision	Application Permitted

Reference	23/00105/TPO
Alternative Reference	PP-11840661
Application Received	Mon 16 Jan 2023
Application Validated	Tue 17 Jan 2023
Address	27 Waverley Drive South Wonston Hampshire SO2
Proposal	T1 Field Maple - Pruning of longer branches by approx. 1m to improve symmetry of crown T2 Beech - reduce longer branches by approx. 1.5m to improve shape after removal of dead Pine

	tree growing through this Beech tree
Inspected By	Cllr June Perrins
Decision	Application Permitted

- Enforcements

An update on the open cases has been received for March – no changes

Reference No	Priority	Date Received	Address	Nature of Complaint	Officer
20/00312/BCOND	3	08/11/2020	South Wonston Farm Alresford Drove South Wonston Winchester Hampshire SO21 3HL	Alleged breach of condition 5 - no planting. Shipping container placed at site. Link to 19/00108/BCOND	Enforcement Team
21/00313/COU	3	7/10/2022	Land North Of Bridge Bungalow Lower Road South Wonston Hampshire	Alleged unauthorised change of use of land to forset school.	Gabriella Bowe-Peckham
22/00219/TREE	1	18/07/2022	Quorum 127 Downs Road South Wonston Winchester Hampshire SO21 3EH	Alleged unauthorised breaches of tree protective measure	Enforcement Team
22/00308/WKS	2	05/10/2022	Landfill Site Old Railway Cutting Alresford Drove South Wonston Hampshire	1) Alleged unauthorised new gates 2) Alleged unauthorised storage of materials 3) Alleged unauthorised structure 4) Alleged unauthorised bonfires	Olivia Gill
22/00356/COU	3	10/11/2022	Gunn-Barrell Estate Alresford Drove South Wonston Winchester Hampshire	Alleged unauthorised change of use of site to import and dispose of waste	Mark Fletcher

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To be noted

22/139 PAVILION & RECREATION

- To receive the minutes of the meeting

MINUTES OF A MEETING OF SOUTH WONSTON PAVILION

COMMITTEE 07-02-2023 AT 2.00 pm at the Pavilion

PRESENT

Cllrs Perrins (JP) (Chairman), Cllr Street, Cllr Peal and Clerk Mrs Jones (RJ)

APOLOGIES FOR ABSENCE

Cllr Selby

PAVILION MANAGEMENT

The interior of the pavilion needs repainting but the work can only be carried out at weekend when the hall is free or during school half terms. Ray Watts is due to start with the hall before completing the other sections over the next few months.

Middle store cupboards to have final clear out of all unwanted toys etc. as Clerk continues to tackle regular hirer's cupboard space.

Clerk needs to book Cleansing Services Group to clean the tank of all rubbish.

Clerk to get the dishwasher fixed.

The Damage Report and Action Plan were not reviewed.

To be noted

FINANCE

The increase in charges from 1st January has been staggered for Happy Days as they are written in and demonstrated their income and expenditure for the year.

To be noted

RECREATION GROUND MANAGEMENT

Chafer grub grass problem still continues but the Parish Council are unsure what the best method to tackle the problem with.

Winchester under15's football team decided not to come and start playing at the recreation ground.

To be noted

CHILDREN'S PLAYGROUND

Quotes have been received by four landscaping companies to do hedging inside the children's playground as part of Nicola Baldwin's landscaping project.

The Councillors reviewed the costs, details and timings of all the quotes and decided to offer the work to Muddy Boots who are able to carry out the work before the end of March at a cost of £2235 for plants and £940 for labour.

It was RESOLVED to approve the quote

DATE OF THE NEXT MEETING

Tuesday 12th March 2022

**MINUTES OF A MEETING OF SOUTH WONSTON PAVILION
COMMITTEE 14-03-2023 AT 10.00 pm at the Pavilion**

PRESENT

Cllrs Perrins (JP) (Chairman), Cllr Street, Cllr Peal and Clerk Mrs Jones (RJ)

APOLOGIES FOR ABSENCE

Cllr Selby

PAVILION MANAGEMENT

Ray Watts booked to come and paint all the toilets at the end of April. On completion he will be booked to paint the kitchen and hall.

Cllr Perrins is looking at replacing the external toilet door.

Store cupboards have continued to become a problem and Clerk is tackling it with the regular hires.

Clerk needs to book Cleansing Services Group to clean the tank of all rubbish.

Clerk to get the dishwasher fixed.

The Damage Report and Action Plan were updated following this meeting.

FINANCE

Invoicing has been completed to 28.2.23

To be noted

RECREATION GROUND MANAGEMENT

Dog Bin - to be moved from Cloudbank and reallocated.

White Picket Fence – Spray the fencing

Community Bench – Replace 2 of the slates

BMX Track – Clerk to contact other Clerks and obtain quotes. Put on facebook asking for ideas from children and parents.

Grass – Chafer grub problem has now stopped but plans need to be made and put in place by the end of August.

Football – Clerk is going to contact Guy Bewick about using one pitch so that surface dressing and seeding work can be done on the other one.

Fireworks let off illegally – Clerk will email the PCSO and agreed that this now needs to be added to the Terms & Conditions

To be noted

CHILDREN'S PLAYGROUND

Hedging due to be started 20/3/23

Dever Fencing has completed the first phase of the fencing and is due to come back and do the second phase

DATE OF THE NEXT MEETING

Tuesday 11th April 2023 @ 10am

To be noted

Cllr Godfrey left the meeting at 8.45pm

22/140 HIGHWAYS & TRANSPORT

- To receive updates from City Council Warwick and Councillors

PCSO Rhys Griffiths to patrol and speak to residents if they leave their vehicles partially on pavements around the village.

Cllr Warwick, City Councillors, Parish Councillors and residents of Alresford Drove are due to meet to discuss a way forward.

Cllr Lohani reported that:-

The meeting took place on 28th February with Andy Smith - Team leader for safer road traffic. The safety history through this route has been good over the years, in that there have been no recurring clusters or patterns of reported injury accidents that have justified inclusion on our safety scheme programmes. In the past the road safety team provided some improved School warning signs and SLOW road markings. CFI does not include reduced speed limits or 'traffic calming' measures is only considered through the safety scheme programmes and based on safety history. Advisory 'School – 20 when lights show' signs with flashing amber lights is considered through CFI. Estimated pair of signs would cost around £3-5k, depending on where electrical supplies are available. Meeting date to fix with Kevin Hyde to discuss an appreciation of requirements for the parish and to go through the application form. The actual location will depend whether the site is either a solar or mains connection. In either instance it is necessary to have a rep on site from SSE to agree the locations.

The cost of replacing the 34 street lights in Downs Road with LEDs and anticipating it would be in the region of £12k. However, the light output from these LEDs would be the same as the existing street lights as they would be subject to the same dimming introduced over time to reduce the cost of energy. There may be a community funded route for the parish council to replace the street lights and pay the increased energy cost of increased lighting levels. I have been told Julian Higgin wrote to the parish council in February 2020 so it's possible this has been considered previously by the parish council? If this option is something we'd like to discuss, I need to contact Adria Gray (Head of Traffic & Transport) or Julian Higgin (Street Lighting Manager)

The Chairman asked the Councillors to vote on whether to spend £6K on the school project or £12K on updating Downs Road street lighting. There were 6 votes for the school project.

Cllr Lohani agreed to go back to HCC to ask for examples of where LED lighting has been implemented onto other similar roads before looking to progressing this project further.

Highways defects reported Feb/ March 2023 :Inspections that hat has been carried out are Grove Road, Grove Close, Downs Road, Downsland Way, Cherry Close, Oaklands, Groves Close, Blackthorn Close, Cloudbank, Stainers Lane, Stavedown Road, Markson Road

Orchard Road and Orchard Code	Moss on the pavement
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Outside 10 Orchard Road, South Wonston	Sunken Gully and carriageway	21655444
Downsland Way junction Blackthorn Close South Wonston	carriageway pothole	21655446
Between Downs Road and Christmas Hill	jet patch request to fill approximately 12 - 15 carriageway pothole and trench on Downs Road that can be filled by jet patch	21655449
Between Wrights Way and White Hill Road North		
Groves Close leading to Downsland Way		
Markson Road, South Wonston	leaning 30mph sign needs straightening	21655450
Downs Road outside 71A	Overgrown hedges encroaching 1m of pavement	21655450
Markson Road, South Wonston	leaning 30mph sign needs straightening	21655450
Wright's Way junction with Downs Road	sunken kerb	21652957

It was **RESOLVED** to progress the school project and note all other highways items.

- Rights of Way

**THE HAMPSHIRE (WINCHESTER CITY COUNCIL NO.53)
(PARISH OF SOUTH WONSTON – FOOTPATH NO. 702)
PUBLIC PATH EXTINGUISHMENT AND
DEFINITIVE MAP AND STATEMENT MODIFICATION ORDER 2023
REPORT BY CLLR ANN PEAL**

The above-named Order has recently been made under the provisions of the Highways Act 1980, map attached to the minutes.

The footpath that was once on the ground between points A and B on the

below plan is being extinguished now that the bridleway is in place and is able to be used by pedestrians and cyclists. This means that once confirmed there will no longer be a recorded footpath on the ground.

APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER TO RECORD FOOTPATHS FROM RESTRICTED BYWAY 703 TO RECREATION GROUND (DMMO 245).

ON THE APPLICATION MAPS

Lines in red mark the ways being claimed. There are three paths shown going south from Lower Rd/Ox Drove (703). From the west going east, the first appears to link up with Church Path on the north side of Lower Rd (a bridleway heading towards Wonston). The second arrives at Lower Rd opposite Cloudbank on the north side. It formed part of the Perimeter Track of the former Worthy Down Airfield, leading to Lower Rd where there was a metal gate, kept locked, unless Worthy Down personnel required to access what was then a road used as a public path. The late Frank Ward of the former Cloudbank Riding School had a key to let his truck and ponies onto the Perimeter Track in bad weather, either for access to the paddock on what is now Drove Links Rd or for exercise. The third path once took a curving route round four barns, now reduced to one, from the Perimeter Track to the north-west corner of the Recreation Ground, shown on a pre-1980's map. Incidentally, the purple line on the Application Maps indicates the original Footpath 702 line and the thin green line represents the current 702.

USE OF THE CLAIMED PATHS

The western-most and eastern-most paths are shown as broken lines on a 2009 map and don't appear on the pre-1980's map. They were created by the public passing through hedge gaps from Lower Rd in order to cross farmland owned by MOD and worked by a tenant farmer and used during all agricultural seasons. They were blocked off with a wire fence in recent times which was subsequently torn down at and may have been accompanied by warning notices which also disappeared. All official Rights of Way in South Wonston were closed during the Foot and Mouth Disease outbreaks of 2001 and 2007 which would have made the informal paths, assuming they existed then, inaccessible. The paths shown on the Application Maps have never had Public Highway Rights. Part of the main Perimeter Track to the south of the village from "The Triangle" (shown clearly on the Application Maps) to the southern Recreation Ground entrance is also claimed. This track currently runs from Coate Drive to Ox Drove near Bridge Bungalow and joins Drove Links Rd, formerly "the chalk track" running north towards Alresford Drove. It is a private road on which public use is tolerated. It is used by Worthy Down personnel in training, military patrol vehicles, agricultural vehicles, public service vehicles, the inhabitants of Racecourse Cottages, formerly the 1929 Flight Report Office, and service families and children on bicycles or foot in order to access South Wonston Primary School. The tenant farmer occasionally repairs it with gravel when heavy machinery is to be used on the fields. It doesn't carry any Public Highway Rights.

These are only found on Footpath 702 which runs from Lower Rd/Ox Drove to Connaught Rd in Worthy Down, which has been surfaced for easier passage to and from the Service Family Accommodation to South Wonston, mainly from the eastern end. Families in the west end of Worthy Down tend to use the Perimeter Track from Coate Drive. The new surface continues up Lower Rd/Ox Drove to just beyond the school gates. I hope the above satisfactorily explains the origin of the routes claimed and their current use and management.

To be noted

- Speed Detection Unit (SDU)

Cllr Berry was unable to attend the meeting; no update was available

To be noted

22/141 - Litter Picking

Clerk has worked with a number of residents and Cllr Street to clear the stretch of Christmas Hill from the A34 roundabout to Sutton Scotney.

To be noted

- King's Coronation

Clerk and Nicky Leyton are putting plans together for Sunday 7th May 1pm to 6pm. The current costs are:-

Due in		Due out
SWPC	3,000.00	
Grant	1,000.00	
Tent		1,190.00
Banners and balloon arch		
Abba Stars		1,185.00
PA System		250.00
Bouncy castle		684.89
	4,000.00	3,309.89

Winchester City Council Grant - Reference: SGS23\100082 dated 27 February 2023

Further to your application to the Small Grant Scheme 2022/23 fund, I am pleased to inform you that your organisation has been awarded a grant. Please find attached to this email the offer letter with all the information about the award and instructions on what to do next. If you have any queries, please do not hesitate to contact me.

To be noted

- Fete / Fete Committee

An email has been received from the Chairman of the fete committee to say they are disbanding the current committee and would like to transfer it onto other residents of South Wonston.

There is a wish list to spend the funds from which Clerk has been asked to make requests.

To be noted

- Warm Hub Café

Clerk reported that the café continues to increase in numbers and has been a welcome addition to the village for the people attending. The cost to date has been £120.

Going forward it will be changed to being a Community Café.

To be noted

22/142 CLIMATE CHANGE

- to receive an update from the Sustainability Working Party (Cllr Oram, Jordan and Nicky Turner)

The final draft of the Climate Action Plan was emailed to the Councillors for prior to tonight's meeting so that it can be discussed.

The sustainability group would like to have Bat Boxes and Swift Boxes erected around the village including potentially the eaves of the Pavilion; including bird callers. At a meeting on Sunday 2nd April these topics will be discussed.

The thermal camera is being used but no feedback has been received.

It was RESOLVED to approve the Climate Action Plan

22/143 COMMUNITY UPDATES - CORRESPONDENCE, WEBSITE UPDATES & FACEBOOK UPDATE

- Correspondences were received from:-

9/2/23 – A resident of South Wonston – Jolly Moon Parking
 23/2/23 – A resident of South Wonston (x3)- Jolly Moon Shamanic Retreat
 27/2/23 – A resident of South Wonston – Old Dog Bin
 3/3/23 – A resident of South Wonston – Illegal parked vehicles
 5/3/23 – A resident of South Wonston – Fireworks
 5/3/23 – A resident of South Wonston – Fireworks
 12/3/23 – A resident of South Wonston – BMX Track
 18/3/23 – A resident of South Wonston – Bins at Burns Close

To be noted

- Website & Social Media Update

Website updates taking place.

March Facebook – 499 followers and 421 likes

To be noted

22/144 DATE OF NEXT MEETING

The Parish Council meeting will be held on Monday 17th April 2023 at 7.30pm at the South Wonston Pavilion.

The meeting closed at 9.30pm