



MINUTES OF THE MEETING OF SOUTH WONSTON PARISH COUNCIL
Held on Monday 9th May 2022 at 7.30PM
To be held at the Pavilion

Present: Chairman Perrins, Cllr Street, Oram and Berry, City Councillor Horrill, City Councillor Godfrey, Lt Col Stu Allen and Clerk Mrs R. Jones.

22/016 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Peal, Vice Chairman Selby & County Cllr Warwick

22/017 DECLARATION OF INTERESTS

No interests to be declared.

The Chairman suspended Standing Orders.

22/018 ELECTION OF CHAIRMAN

Cllr Street nominated Cllr Perrins as Chairman and Cllr Berry seconded

It was RESOLVED to appoint Cllr Perrins as Chairman of South Wonston Parish Council for the forthcoming year.

Chairman Perrins took over the running of the meeting

ELECTION OF VICE CHAIRMAN

Cllr Street suggested that do we need to nominate at this stage.

It was RESOLVED to not appoint a Vice Chair at this point

ELECTION OF COMMITTEE MEMBERS

Emergency Planning Committee

Purpose - to convene to consider significant planning applications if a response is required prior to the next Parish Council meeting. Current members are Cllr Peal, Cllr Perrins, Cllr Cooper and Cllr Coleman.

It was RESOLVED that the Chairman Cllr Peal & Cllr Perrins and one more when required for the Emergency Planning Group

ELECTION OF WORKING PARTY MEMBERS

The Parish Council must appoint Working Party members, and also the Working Party Chairman.

- 1) Pavilion & Recreation Committee – existing members being Cllr Perrins (Chairman) Cllr Peal, Cllr Selby & Cllr Street
It was RESOLVED to continue with a Pavilion & Recreation Committee whose brief would be to monitor and manage the Pavilion. Cllr Perrins was appointed Chairman, Cllr Peal & Cllr Street.
- 2) Amenities Working Party- (currently disbanded).
It was RESOLVED to retain this working party but leave it at present as being disbanded.
- 3) Complaints Committee – existing members being Chairman Perrins, Cllr Selby & Cllr Hawes
It was RESOLVED to set up this committee with members being Chairman Perrins, Cllr Berry & Cllr Oram
- 4) Staffing Committee – members being Chairman Perrins, Cllr Selby & Cllr Street
It was RESOLVED to set up this committee with members being Chairman Perrins, a vacancy and Cllr Street.
- 5) Housing Working Party – newly created.
It was RESOLVED to set up this working party with members being Cllrs Perrins, Berry & Street
- 6) Village Design Statement Working Party – newly created
It was RESOLVED to set up this working party; to be set up in June
- 7) Climate Change Working Party – newly created
It was RESOLVED to set up this working party with members being Cllr Oram & Cllr Selby

ELECTION OF REPRESENTATION

It was RESOLVED that Cllr Peal and Chairman Perrins will be Planning Representatives, including a Tree Volunteer (TPO's).

It was RESOLVED that Clerk will liaise with the Village Hall.

It was RESOLVED that Chairman Perrins & Clerk would continue as webmasters.

It was RESOLVED that this will be deferred until later in the year Right of Way Representatives.

It was RESOLVED that Cllr Berry be the Highways representative.

It was RESOLVED that Cllr Selby be the Passenger Transport Representative.

It was RESOLVED that this will be disbanded as Waste & Minerals representatives for the council.

It was RESOLVED that Cllr Street remains as the Allotment Group

representative.

It was RESOLVED to have a Sports (Football) representative. Following Co-option further into the meeting newly appointed Cllr Jordan became the representative.

It was RESOLVED that Cllr Street should continue as the Volunteer Litter Picking representative.

The Chairman suspended Standing Orders

21/169 PUBLIC PARTICIPATION

A resident from the village expressed an interest in applying as a Councillor; explaining that her previously experience is a highways engineer

A resident asked is there are any improvements due on Alresford Drove following a standoff situation they had endured? Cllr Perrins explained that the Parish Council had been speaking to Hampshire County Council about doing works with the ditch but it needs to be brought forward and revisited with Jan Warwick. Cllr Perrins agreed she would like to look at new signage and reminded the resident that we had tried to purchase the land by the ditch.

A resident asked what the parish council got back from the public meeting on housing. Cllr Perrins explained that Cllr Berry has done a review of all the sites following the public involvement at the meeting; whereby people's views were taken by siting in circles. By the end of May the Parish Council will have document of the pros and cons of each site; including the survey returns to be submitted to WCC planning. The document will be made public and posted on the website and Facebook. Following this later in the year there will be a public consultation around Aug/Sept whereby members of the public will be given the opportunity to submit their own views.

21/170 Reports from Local Councillors, MOD and Police

Stu Allen gave an update from Worthy Down and said he has 200 tickets to be distributed.

Cllr Godfrey gave an update from WCC which included;

- Cllr Cunningham being elected in our ward and Lib Dems still in overall power;
- Received current enforcement list;
- Environmental problems around no 2 Alresford Drove as bonfires continues to be a problem. Reinstate of hedgerow to be done this autumn;
- Comment made from the public meeting last Friday at the village

hall was why did South Wonston need more houses when there is a plan to build on John Moore Barracks;

- Pleased that extra time has been given by WCC to reply to planning policy on the site allocations;
- With regards to the Green Campaign Wonston Parish Council are keen to move forward with Scouts and Parish Council. Nickey Turner (part of the newly created Climate Change working party) said that the WECAN campaign has a lot more backing with regards to set up. The Greening Campaign has set up costs around using their printers, logos etc. and is more constrained. WECAN also has a better network of people in South Wonston already involved;
- The Planning application on Drove Links Road does require planning permission. The Parish Council needs to comment on car parking at the pavilion as it not sufficient on a Wednesday to accommodate for the pavilion hire, people walking and using the playground and also this new venture.

Cllr Horrill gave a further update on WCC which included:-

- 1600 visa have been sent out for Ukrainian refugees;
- Working alongside the local plan;
- Development of John Moore Barracks;
- Start new year next week with a new major.

The Chairman resumed Standing Orders

21/171 MINUTES OF THE MEETING HELD ON MONDAY 11th APRIL 2022

It was **RESOLVED** to approve the minutes as a true record of the meeting following minor amendments.

21/172 MATTERS ARISING FROM THE MEETING HELD ON MONDAY 11th APRIL 2022

Cllr Oram mentioned that at the last meeting it was suggested that as there is a current vacancy would someone from Worthy Down be interested.

To be noted

21/173 CO-OPTION OF A COUNCILLOR

Sam Jordan submitted an application that Councillors had read prior to the meeting. He said he was happy to share his application with anyone who would like to look at it which included his experience of working with local governments. The challenge he felt is the lack of people who engage with Parish Councils and he would like to seek support of local members.

Cllr Perrins explained that there would be a secret ballot and counted the votes. Sam was unanimously voted to join the committee whereby he

was asked to join the other Councillors at the table and Clerk issued him with a set of notes.

21/174 FINANCE

- Recent Transactions

A spreadsheet of recent transactions was provided for all Members.

It was RESOLVED to approve the transactions. A copy is appended to these minutes.

- Account Reconciliations

The Bank Balances as at 30st April 2022 were:

Co-op Deposit Account 7	£ 200,689.52
Lloyds Account 10	£ 74,566.31
Total =	£275,255.83

The balances were noted and each reconciliation sheet will be signed by the Chairman once all cash books have been brought up to date, to confirm the Council's monitoring role.

To be noted

21/175 PLANNING

- Update on the Housing Allocation & SHELAA

Cllr Perrins updated the website - 14/4/22;

The Winchester Parishes meetings have been set up to facilitate discussions between Parish Councils who are in the process of developing their strategies in answer to the Winchester City Housing Allocation Numbers (SHELAA Sites) which have been allocated to their Parishes. The meeting took place at Badger Farm Community Centre on Tuesday the 12th April and was the second of such meetings.

To be noted

Winchester City Council email from Joan Ashton – 20/4/22 [Subject: Housing Growth Meeting South Wonston meeting no1 issues arising,

I am writing to you following our initial meeting on 24th March and in response to a number of issues raised subsequently in emails.

Site Visits

I should clarify that, although I myself was not present on the officer site visits of last year, other officers – including Adrian – were. No third parties, including parishes or potential developers/owners were involved. Adrian can elaborate at our meeting this afternoon if required.

Target Housing Figures

The target figure we are proposing for South Wonston of 50, is for the settlement itself, to be provided within or adjoining the settlement of South Wonston. The local plan housing strategy does not have any targets or figures for parishes.

The housing that has been completed/is in the process of being completed at Worthy Down is within the countryside and will be counted towards the overall housing numbers for the local plan area. It does not affect the calculations for South Wonston itself.

Chaucer Close (SW03)

I can confirm that a recent application (21/02504/FUL) for 3 dwellings was refused for this site on 10.12.21. An earlier similar application (20/02245/FUL) was withdrawn.

It may be of use to you in your considerations of the potential for this area, that HCC did not object to the application and that an adjacent occupier was open to negotiating access arrangements to the site. The site is currently outside the settlement boundary. Our landscape team had no objection to the development of the site in principle, subject to some detailed issues. These are matters of public record and can be viewed via the WCC planning access for the application.

SHELAA Errors

Thank you for highlighting this. There are a few errors in the entries on the proforma in relation to South Wonston sites SW03, SW05 & SW07. I apologise that these have not been picked up before now. These are factual errors where information has been entered in the wrong parts of the form, but they do not affect the substance of the sites. As the SHELAA has been published, we will not be issuing errata for these, however, I have attached a copy of the relevant sheets as corrected for your information, which you may want to keep. Once again, I apologise for the miss-information.

Infrastructure Issues

At the meeting a number of concerns were raised in relation to access arrangements to sites and highways status, along with concerns regarding water supply, drainage and sewage issues and capacity concerns regarding local services such as schools and health facilities. We are currently in the process of undertaking a series of meetings with all the service providers including HCC Education and Highways, local health-care providers and the statutory undertakers, to discuss infrastructure issues in delivering the local plan.

The discussions will include the existing and future service capacities

within locations as well as any potential problems for the delivery of specific sites. The discussions are at a very early stage, so we would welcome any specific issues that you consider relevant to particular sites that we can raise as part of our discussions. Particular problems relating to specific sites were –

SW01 & SW07 – Access issues. The Drove is single track and would need widening (alternative route for SW01 via Stainers Lane also narrow)
 SW02 – Access issues. Access from north via single track unadopted roads. Access from south via part single track unadopted roads and some currently only footpath widths. Ransom strip preventing possibility of access from Goldfinch Way.

Winchester City Council email from Joan Ashton and new updated allocation plans – 21/4/22

Following the meeting yesterday, Adrian Fox contacted HCC about the issues raised regarding capacity problems at South Wonston Primary School. The response received from an Officer at HCC that is dealing with education provision:

It is correct to say that the school is full in many of its year groups. They currently take up to 45 children per year, and mix classes across year/age groups. This means they have around 30 or 31 in each class, so are full. However, they used to take up to 60 per year, so physically the school could accommodate more pupils if there were enough demand. It is financially and organisationally that they cannot currently. Their admission number was reduced due to less demand and lower in catchment numbers.

Clerk was asked by the Parish Council to arrange a meeting with the consultant that Harestock and Littleton had engaged.

To be noted

21/176 PAVILION & RECREATION

- To receive the minutes of the meeting

MINUTES OF A MEETING OF SOUTH WONSTON PAVILION
 COMMITTEE VIA ZOOM 05-04-2022 AT 2.00 pm at the Pavilion

PRESENT

Cllrs Perrins (JP) (Chairman), Cllr Street, Cllr Peal and Clerk Mrs Jones (RJ)

APOLOGIES FOR ABSENCE

Cllr Selby

Zip Wire – Martin Burgess & Chris Stubbs from Vitaplay attended the virtual meeting

Cllr Perrins opened the meeting by explaining that an independent person

had met with herself and Clerk and explained what remedial works they would carry out to get the equipment working. There are concerns about the starting height and would prefer to look at lowering the seat rather than heightening the ramp or making a grass mound.

Martin Burgess said that they had met on site with the manufacturer and Clerk had attended. They are trying to find a solution and lifting up the starting point seemed the best option. It was felt that lowering the seat would make it too low in the middle of the ride.

Cllr Frank Street suggested that a health and safety company like ROSPA should come and mediate between both parties.

Cllr Peal said that safety was paramount and agreed that a third party might be best. Also had they had a problem like this in the past?

Martin Burgess said that this was the first one they had installed from Play and Leisure and hadn't appreciated what the manufacturer thought was an acceptable height. They are however agreeable to make it lower even though there is no maximum height on a runway.

Clerk said she would call and arrange for the independent inspector to meet all parties.

All the Cllrs agreed that they were happy for Vitaplay to start the wooden tower works.

PAVILION MANAGEMENT

Store cupboards to be cleared out during May and Scouts' keys need to be collected from them before a refund is made for both sets.

The Swifts meeting with Pete Laud and Guy Bewick has not taken place. Clerk to arrange this before the end of the season to agree costs for the next season.

Clerk needs to book Cleansing Services Group to clean the tank of all rubbish.

The external toilet continues to be regularly cleared of blockages.

The doors for the hall keep dropping due to their weight. The carpenter needs to be booked again to fix this, install the door stops and fix the external toilet door.

Clerk to contact Mr Watts to do an annual spring paint of the outside of the building. This needs to be completed by the 1st June.

Clerk to get the dishwasher fixed.

The Damage Report and Action Plan were not reviewed at this meeting.

FINANCE

Invoices for March are outstanding and hires need to be made aware of the new costs from 1st May 2022.

To be noted

RECREATION GROUND MANAGEMENT

The new bench shelter has been installed by Russell Mack. Clerk has ordered meta clips to stop the bench being moved.

The pallets have been removed by Grass and Grounds

Community Bench - Russell Mack has found a Community Bench for the Parish Council to purchase which he will install, along with extra protection for the roof.

The servicing of the adult gym equipment has been agreed and is being booked for May as painting is included

Two benches are on order to install in the recreation ground.

Grass Cutting has now restarted for the year and Clerk needs to arrange for repair works to begin. When does the football season finish? Cllr Perrins is to contact the Football Foundation

To be noted**CHILDREN'S PLAYGROUND**

ROSPA have been contacted to carry out the annual play inspection and WCC have been cancelled.

C&D Trees have now cleared the fallen tree and left the mulch on the side of the car park. As part of this they also cleared the fly tipping left in car park.

DATE OF THE NEXT MEETING

Tuesday 10th May 2022(deferred from the 3rd May as Clerk was on leave)

To be noted**21/177 POLICIES****- To approved policies**

Councillors to approve the standard policies from NALC. The only suggested change is to remove COVID rules from Standing Orders (highlighted in red under meetings)

- a) Code of Conduct;
- b) Financial Regulations;
- c) Standing Orders

It was RESOLVED to approve all the policies

21/178 GENERAL AMENITIES**- Queens Jubilee Celebrations**

Clerk gave an update that Nicky Leyton had secured 40 stalls to attend

the event and that risk assessments and public liability insurance is being worked through.

Clerk is going to purchase the Himalayan Birch and arrange planting.

To be noted

21/179 CORRESPONDENCE, WEBSITE & SOCIAL MEDIA UPDATE

- Correspondences were received from:-

11/4/22 - A resident of South Wonston - Response to building new homes in South Wonston

11/4/22 - A resident of South Wonston - Movement of bin at Cloudbank

11/4/22 - A resident of South Wonston - Response to building new homes in South Wonston

11/4/22 – A resident of South Wonston - Response to building new homes in South Wonston

12/4/22 – A resident of South Wonston - Response to building new homes in South Wonston & Worthy Down Grant

18/4/22 – A resident of South Wonston - Meeting update with other Parishes plus request to go on website

18/4/22 – A resident of South Wonston - When will the draft document out for consultation with Parishioners

21/4/22 – A resident of South Wonston - South Wonston Proposed Housing

22/4/22 – A resident of South Wonston – SDU

27/4/22 – A resident of South Wonston - Waverley Drive Parking

27/4/22 (x2) – A resident of South Wonston - Waverley Drive Parking

1/5/22 – A resident of South Wonston – Notices for Boards

1/5/22 (x3) – A resident of South Wonston - External Toilet Door

6/5/22 (x2) – A resident of South Wonston - 102 Downs Road Path Repair

To be noted

- Website & Social Media Update

Parish Council to agree items for posting or removing from the website and Facebook page. Cllr Perrins to check the changes.

To be noted

21/180 DATE OF NEXT MEETING

The Parish Council meeting will be held on Monday 13th June 2022 at 7.30pm at the South Wonston Pavilion.

The meeting closed a 9.10pm.