



**MINUTES OF THE MEETING OF SOUTH WONSTON PARISH COUNCIL
Held on Monday 12th April 2021 at 7.30PM
To be held virtually via Zoom**

Present: Vice Chairman Selby, Cllr Perrins, Street, Coleman, Hawes, Cooper and Berry, City Councillor Horrill City Councillor Godfrey, County Cllr Warwick and Clerk Mrs R. Jones.

21/001 APOLOGIES FOR ABSENCE

Apologies were received from Chairman Peal. Cllr Selby asked for Clerk to pass on the Council good wishes to her.

21/002 DECLARATION OF INTERESTS

No interests to be declared.

The Chairman suspended Standing Orders.

21/003 PUBLIC PARTICIPATION

None

21/004 Reports from Local Councillors, MOD and Police

Currently None – City and County Councillors joined the meeting later.

The Chairman resumed Standing Orders

21/005 MINUTES OF THE MEETING HELD ON MONDAY 8th MARCH 2021

It was RESOLVED to approve the minutes as a true record of the meeting following minor amendments.

21/006 MATTERS ARISING FROM THE MEETING HELD ON MONDAY 8th MARCH 2021

Pg 2929 – Cllr Selby asked if the motion had been sent to Winchester City Council. Clerk confirmed that she had emailed them

Cllr Selby asked about the £18 million being made available for cycling & schemes and will ask Cllr Warwick about this when she joins the meeting.

To be noted

The Chairman suspended Standing Orders as Cllr Horrill joined the meeting and gave an update from Winchester City Council which included:-

- Reminder of the local elections for County Cllr, City Cllr and Police & Crime Commissioner on 6th May 2021;
- Mayor Patrick Cunningham has left a wreath to pay respects for the death of Duke of Edinburgh;
- River Park will not be re-opening but the tennis courts have been left open and will not be chargeable;
- The High Street opened today with new markings to get a better flow;
- The demolition of the old Friarsgate surgery has been approved;
- A Government grant for culture has been awarded to the theatre.

Thanks to those that completed the Local Planning consultation.

Cllr Godfrey joined the meeting and gave a further update from Winchester City Council which included:-

- The completion of the Bar End sports and leisure facilities;
- Guidance about ceasing virtual meetings, if in doubt speak to the monitoring officer.

Cllr Selby asked about cycling to the new leisure facility about which there seems to be some controversy.

Cllr Hawes asked about the travelling community currently in the park & ride which is owned by WCC. Cllr Godfrey responded by saying that the new local plan is looking to allocate a place for the travelling community which will stop them randomly setting up.

21/007 FINANCE**- Recent Transactions**

A spreadsheet of recent transactions was provided for all Members.

It was **RESOLVED** to approve the transactions. A copy is appended to these minutes.

- Account Reconciliations

The Bank Balances as at 31st March 2021 were:

Co-op Deposit Account 7	£ 109,964.00
Lloyds Account 10	£ 68,226.45
Total =	£178,190.50

The balances were noted and each reconciliation sheet will be signed by the Chairman once all cash books have been brought up to date, to confirm the Council's monitoring role.

Allocated Expenditure to 31st March 2021 yet still to be paid through the bank accounts, plus agreed reserves policy.

Reserves

Insurance Reserve	£2,555
Pavilion Management & Maintenance	£30,600
General Reserves – 6 months exp 2019/20	<u>£37,700</u>
	£70,855

Project List – Committed Exp £47K - £50K	£50,000
Fencing	£5,330
Community Bench	£4,834
Picnic Benches	£3,020
Noticeboards	£3,000
Exp to 31.3.21 (Mar)	<u>£6,300</u>
	£72,484

Total **£143,339**

Unallocated Funds **£34,851**

Remaining Balance Owed to the Public Works Loan Board £57,150.

To be noted

21/008 PLANNING

- Applications

Reference	21/00624/TPO
Alternative Reference	PP-09600237
Application Received	Mon 08 Mar 2021
Application Validated	Mon 08 Mar 2021
Address	4 Hornbeam Close South Wonston SO21 3EA
Proposal	T1 Norway maple, prune back to boundary. T2,3&4 Field Maple prune back to boundary. To stop trees encroaching over garden and allow more light in.
Status	Current
Inspected By	None – so no comment

Reference	21/00333/HOU
Alternative Reference	PP-09454742
Application Received	Mon 08 Feb 2021
Application Validated	Mon 08 Feb 2021
Address	Le Retour 15 Wrights Close South Wonston SO21 :
Proposal	Retrospective consent for additional 2m rear single storey extension and render finish to front elevation to that approved under reference 18/00874/HOU
Status	Current
Inspected By	Cllr Perrins
Comment	No Comment

Cllr Hawes asked if as part of a planning application could conditions be put on applicants about cleaning roads and tidying up as part of the approval. Going forward the Parish Council will add this to the comments when required.

- Decisions by WCC

Due to the deadlines, responses have been submitted for the applications below:

Reference	21/00381/TPO
Alternative Reference	PP-09515200

Application Received	Fri 12 Feb 2021
Application Validated	Fri 12 Feb 2021
Address	Glanteg 116 Downs Road South Wonston SO21 3EW
Proposal	<p>Poplar (T1) - Reduce the south eastern side of the crown by approximately 2.5m to move crown edge away from bungalow and reduce the dominance of the crown with pruning cuts being back to suitable growth points but no further than the site boundary.</p> <p>Sycamore (T2) - Crown lift to remove lower branches to the height of the utility lines (5-6m) by removing epicormics and secondary lower branches only. Reduce the southern side of the crown by approximately 2.5m to move crown edge away from bungalow and reduce the dominance of the crown with pruning cuts being back to suitable growth points.</p>
Inspected By	Lesley McKinnon & Cllr Perrins
Decision	Application Permitted
Reference	21/00222/HOU
Alternative Reference	PP-09457705
Application Received	Wed 27 Jan 2021
Application Validated	Wed 27 Jan 2021
Address	Newlands 107 Downs Road South Wonston SO21 3EH
Proposal	<p>First floor rear extension Velux to front elevation Pitched roof over existing side extension Remove existing window to side Elevation. New obscure window to side elevation</p>
Inspected By	Cllr Perrins
Decision	Application Permitted

Reference	21/00175/TPO
Alternative Reference	Not Available

Application Received	Wed 20 Jan 2021
Application Validated	Wed 20 Jan 2021
Address	Holm Oak 16 Keats Close South Wonston Hampshire SO21 3HF
Proposal	T2 holm oak - crown lift to 4m, cut back by 2m from property. T5 holm oak - crown lift to 4m, cut back by 2m – branch overhanging garage. (see original application)
Status	Current
Inspected By	Cllr Perrins
Comment	No Comment
Decision	Application Permitted

- Enforcements

An update on the open cases has been requested from WCC but has not been received to date. The attached is the open cases for March.

Cllr Perrins spoke about the hedge on Alresford Drove which is on the enforcement list. The tree warden (Lesley) and said she will offer guidance, but this piece of work should of taken place by February.

To be noted - We aren't the only pc questioning the through put that is taking place at WCC. Send a letter to Julie Pinnock Head of enforcement that we are not happy with the speed that enforcements are being done.

The Chairman suspended Standing Order for County Cllr Jan Warwick to give an update from Hampshire County Council which included:-

- bring on new and young farmers before they purchase their own land. Recognise that farming is important in this country;
- Lyme disease on the increase in Hampshire from ticks;
- Waste recycling bookings is working well;
- Principal engineer from highways north is involved with the gully cleaning as some of the soak aways are damaged. They will need to be dug up and the drain repaired, plus there are still some gullies to be cleaned;
- Officers are meeting about Lower Road to discuss the legal status of the road, and whether it has Dual Status. An email will be sent to the Clerk following the meeting;
- Signage being put in on Lower Road
- Cllr Humby is going to visit Alresford Drove this week to look at the potential path works.

Cllr Hawes is going to email Cllr Warwick about a tree growing out of the drain on Stavedown Road.

Cllr Selby asked about the 18 million is the cycle scheme being added into this? Cllr Warwick thinks that it could be.

Cllr Cooper spoke about the bus initiative. Is anyone aware of any projects starting? Cllr Warwick said that discussions have started to look at the rural services. Cllr Cooper asked if he could be kept informed and aware of any discussions

The Chairman resumed standing orders.

- Local Plan Consultation

The Parish Council have submitted a joint return from Cllrs Cooper, Coleman, Street, Selby and co-ordinated by Cllr Perrins.

To be noted

21/009 POLICIES

- To review the Complaints Policy – to approve the reviewed policy
- Co-Option Policy – to approve and adopt a new policy

Cllr Coleman spoke about the policies and it was agreed to defer the policies to the next meeting.

It was agreed that the documents should be deferred for Cllr Selby, Perrins and Coleman to agree to the documents.

21/010 RECREATION GROUND – Maintenance & Repairs

- Annual Grass Maintenance – Grass & Grounds will continue for 2021, to include grass cutting, maintenance, plus spring and autumn feed.
- Cleaning of the park has been carried out by EHS. It was agreed to carry this on for the time being at £100 per month.
- Tree planting has been a great addition to the recreation ground and is being looked after by the tree warden and helpers.
- The annual play inspection has been completed and is attached. There were two moderate risk items which were:-
 - the metal horse;
 - the donated benches that have been placed in the playground. They need to be fitted to the floor and the screws / bolts not showing.
 A number of items need the bearing replaced / greased and there has been shrinkage of the rhino mulch. Clerk to look for someone to look at this.

To be noted**20/011 PAVILION**

MINUTES OF A MEETING OF SOUTH WONSTON PAVILION COMMITTEE 16-03-2021 AT 1.30 pm by ZOOM.

PRESENT

Cllrs Perrins (JP) (Chairman), Selby (DS), Street (FS) and Clerk Mrs Jones (RJ). Tree Warden Lesley Mackinnon (LM) attended after 2pm.

APOLOGIES FOR ABSENCE

Cllr Peal (AP).

PAVILION MANAGEMENT

The Deep Clean will take place again at the end of the month and Clerk will prebook monthly to the end of June. The pavilion is still only open for Happy Days who are struggling with numbers due to the number of parents working from home

The Damage Report and Action Plan is going to be actioned by:- **Ray Watts** who is due to come during the Easter Holidays to do the work which includes:-

- burning off, undercoat and gloss the door frames around the changing rooms x3,
- outside wood stain areas with the same stain as previously. Clerk has a record of the colour. This hasn't been done since the Pavilion was built;
- paint the home and away changing rooms;
- tighten all loose taps;
- repair disabled toilet door which is catching on the wooden floor;
- re concrete around the drain in the car park;
- repair wall in external toilet; + paint?
- The hooks and eyes need replacing on both fire doors: glue needs removing.

Terry Winters

- The brickwork could do with attention;
- wash off the picket fence when the weather is better and repaint the white paintwork;
- clean the outside of the gutters;
- clean green mould from the path and the porch uprights;
- outside, Benches and Table Units need power washing and re – staining.

Raymonds

- organise a cherry picker for cleaning the clock tower and replace any missing tiles.

The astro-turf should be monitored as a hollow is forming around the manhole and requires wood putting round to make it level.

Other works listed are in the Changing Rooms: non – functioning toilets and loose taps and, in the inside Ladies and Gents Toilets, some

emulsion areas in need of attention.

The rainwater harvest system by E Cosi stopped working eighteen months ago. A plumber identified a solenoid problem and fixed the system so that non – rainwater could be used. Symon Tilley called in and fitted the solenoid which doesn't work smoothly but trips. If the pump trips, it is expensive to call out E Cosi from Warwickshire. Clerk has spoken to the Tildan electrician and he is supposed to call up to the building with the Tildan plumber.

AP arranged for Ian King to meet the Councillors to look at options to stop the external toilet blocking so quickly. He was unable to suggest an better suitable alternative than checking the drain on a regular basis.

Drainage not working along the side of the building.

ACTIONS ARISING

Clerk to co-ordinate jobs on Action Plan and manage volunteers with the Tree Warden.

FINANCE

Happy Days - The Parish Council agreed that from 8th March to 20th June they will be charged £4 and from 21st June until the summer holidays in July the hourly charge is £6. This is the only income at present.

RECREATION GROUND MANAGEMENT

The grass and treatments need to be started. What do we do? Which contractor do we use? DS to contact Jan Warwick and RJ to contact WCC

Prepare to open the adult gym equipment and take signage away from the play areas from 29th March.

TREE WARDEN UPDATE

Leslie Mackinnon (LM) joined the meeting to discuss details about tree planting and TPO planning applications. Clerk checked that all volunteers are covered by the Insurance Public Liability. Lesley thanked Terry for meeting up and showing canes, plus yellow spray paint marker. Lesley and Paul have started planting the saplings. Scouts have been in touch (Kathy Ellis) and will look to do planting after the Easter holidays. Where would we like a hedge planted? Some hedging plants left over so just need some ideas. JP spoke about the gaps around by the dog walk near the skate park. Clerk to email Lesley the list of volunteers and drop around the matting.

Lesley attended the WCC climate change meeting and will email notes to be presented at the April PC meeting.

DATE OF THE NEXT MEETING

Wednesday, 14th April 2021, 10.00am.

Note – The defibrillator is now back and in working order .

To be noted

- Ensure the building is COVID-19 compliant

The building continues to be monthly deep cleaned and the daily cleaning rota maintained.

In line with the new Road Map of the 12th April, children indoor groups can return and medical groups. Clerk is agreeing with the groups start dates and getting everyone to complete updated COVID risk assessments. Cllr Perrins and Clerk will meet to update the building COVID risk assessment.

To be noted

20/012 HIGHWAYS

- To receive an update on highways

Cllr Warwick gave an update on these areas earlier in the meeting:-

- Gully cleaning
- Lower Road repairs
- Lower Road signage

Lt Col Stu Allan has been in contact with HCC Countryside and agreed that they are happy for the gates to be removed and a barrier placed near the road instead. Countryside team have offered to construct the latter once the gates are removed.

Countryside Team at HCC have been contacted about the illegal motorbike use of the public by way near the water tower. One option, would be to increase signage, and put up a No Motor Vehicles sign at either end



No motor
vehicles

- Ox Drove Path Extension to Bridge Bungalow – email received from Cath Hart and James Adkins

Regarding the cycle path from Worthy Down to Andover Road, the diversion is now in place (it doesn't take effect until we've built the new path) and we've now got all approvals to proceed. My manager Jim will be delivering it over the summer; I'll be out next week to put up notices explaining the works.

We will be including in the works several requests for additional works:

- Surfacing the track (Restricted Byway) alongside the recreation ground, to help the Park & Stride
- Scraping the mud from a section of the same track beyond the school, at MOD's request as pupils are using this alternative when walking or cycling in from Worthy Down
- Re-rolling the path between South Wonston and Worthy Down, just to even it out

Unfortunately this means that the funding is now really tight and we can't extend works the other way along the track. **The cost for this 400m would be in the region of £30-35,000 based on scraping off the mud and wood chippings, re-grading and surfacing and rolling to 2.5m width.** If you have success in finding funding we'd obviously be pleased to assist and see it happen!

A further email was received from James Adkins about starting the procurement process 12th April, with works to take a month or two to complete.

As the route is long, we may benefit from economies of scale and be able to reduce the contract price a bit and possibly – and it is only a possibility – that we can get more path work done, including the section in question. It may be beneficial to wait until I have confirmation from the tender process to see how much more path we can provide before you need to make a decision; there is plenty of time as we can always tack it on to the end of the project

To be noted

- Lenghtsmen Work

The lengersmen schedule to carry on with spreading the wood chip on Ox Drove was completed. Church Lane will be made a priority on their next visit.

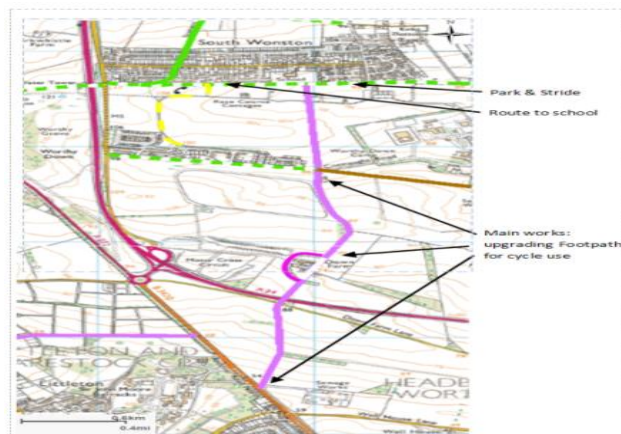
To be noted

- Cycle Path Proposal & Update

Update from Cath Hart – Project Manager HCC Countryside

A quick update on the Worthy Down path, all is going well:

- The Footpath Diversion around the back of the farm is now completely secure as the High Court challenge period has expired
- Work started in January on dedicating cycle rights along the path; HCC Legal have been communicating with both landowners' solicitors and the draft deed of dedication should go to them this week
- As the project is over £250k we are seeking approval to spend from Cllr Heron as our Exec Member at his decision day next Friday (19th); papers will be published here: [Agenda for Executive Member for Recreation, Heritage, Countryside and Rural Affairs Decision Day on Friday, 19th March, 2021, 2.00 pm | About the Council | Hampshire County Council \(hants.gov.uk\)](#)
- If approval is given, we will tender the works. Once the cycle rights dedications have been secured the works can be contracted; at the moment we expect the works to be May-August
- In South Wonston the works will include the Park & Stride path and another section of the same track west of the school which the MOD have requested is improved as it is muddy (part of the dashed green route on the map below).
- There are still a few bits to sort out including, at the southern end, the exact route of the ramp up to the sewage works path. Stuart Morton has asked engineers to look at the onward route on Andover Road; this is likely to be a temporary solution initially (into Harestock) pending the Highways works which will give a permanent route through Barton Farm.



Further update - Jim Adkins Senior Project Manager
Countryside Service Development

The project that the Countryside Service is delivering (from South Wonston / Worthy Down to Andover Road), is progressing well and on schedule for delivery in the next financial year. Cath is currently in discussion with Southern Water to complete the design for the last section of this project

Cath and I are also working with colleagues from ETE, Stuart cc'd into this email, to investigate the possibility of a temporary onward link to Wellhouse Lane and the Barton Farm development ahead of more permanent works. As this work is beyond the scope of the current project, Stuart will be organising a meeting in the next few weeks to update everyone involved; though this may be delayed due to purdah.

To be noted

20/014 CORRESPONDENCE

Correspondences were received from:-

- 8/3/21 – A resident of South Wonston - 8 youths at the skate park
- 9/3/21 – A resident of South Wonston - Enquiry about allotments
- 21/3/21 – A resident of South Wonston - To tidy up area off Paddock close
- 22/3/21 – A resident of South Wonston - FOI copy of the 2017 survey
- 29/3/21 – A resident of South Wonston - SWPC Facebook Page
- 8/4/21 - A resident of South Wonston - Hedges
- 10/4/21 - A resident of South Wonston - Date for Lower Road repairs

20/015 DATE OF NEXT MEETING

The Annual meeting will be held on Tuesday 4th May at 7.30pm.

The Government has not extended virtual meetings after 7th May so there will not be a parish council meeting in May. June's meeting will be held at the South Wonston Pavilion

Meeting closed at 8.58pm.