



Approved: June 2014

Reviewed: December 2023

INTRODUCTION

The Parish Council will consider applications for grants, defined as an award of funds for a particular purpose, from community and voluntary groups and charitable organizations. To qualify for an award, the applicant must be able to demonstrate that any funding from the Parish Council will benefit the parish or its residents. The Local Government Act 1972 places restrictions on Parish Councils making grants to other organizations or bodies. Paragraph 1 states that such expenditure should be “in the interests of, and will bring direct benefit to their area or any part of it or all or some of its inhabitants.” Grants are funded directly from the parish precept. The Parish Council receives no other significant monies except grants for particular purposes, ringfenced for those purposes. All expenditure is detailed during the annual deliberation of the Parish Council budget to enable calculation of the precept. Where a council member is a member of the applicant group or organization, they must declare an interest according to the Code of Conduct and refrain from voting.

THE AIM OF THIS POLICY

The aim of this policy is to encourage and support activities and projects in accordance with the recommendations of the Local Government Act 1972.

WHO IS ELIGIBLE TO APPLY?

Applications will be considered for the following purposes: purchasing equipment either in part or full, funding transport to enable group members to join a group trip regardless of their incomes, training activities, or to purchase the expertise of an outside trainer, instructor or facilitator, activities which raise the profile of South Wonston parish, for running costs of a viable group experiencing a period of hardship, for hosting special events or celebrations or for the provision of recreational facilities.

CONDITIONS

The conditions applicable to any grant application are as follows: individuals are not eligible, nor those seeking funding for political activities, or closed membership groups, or requests for funding for events which can be supported by grants and donations from organizations other than the Parish Council or from charities which

will not benefit the parish or schools where the activity can take place during the school day. In addition, where a request is agreed on, the Parish Council will determine the amount using the applicant's stated figure as a guide only, the grant may only be used for the stated purpose unless the Parish Council gives prior written consent for another purpose, the Parish Council will require proper accounting, evidence of expenditure and written feedback explaining how the grant has benefited the group or organisation, the Parish Council reserves its right to request a full refund of the monies awarded where there has been no compliance with policy conditions or the grant has been unable to be used for the stated purpose and no alternative is offered, the Parish Council's decision is final, no additional applications may be considered within a twelve-month period, and there can be no commitment to continuing expenditure.

APPLICATIONS

Applications may be made in writing or electronically, using the appropriate form, to the Clerk. If the application meets the criteria above, it will be considered at the next full Parish Council meeting. Members will discuss the application presented by the Clerk, who will advise an appropriate sum, either the sum requested, an adjusted amount or no award with reasons given for all, for approval. The applicant will be notified of the council's decision and any remarks, payment will be made on receiving the successful applicant's bank details and a receipt requested. Records will be kept of the process.

APPLICATION FORM FOR GRANT AID FROM SOUTH WONSTON PARISH COUNCIL

CONTACT DETAILS

1. Name of your organisation	
2. Address of organisation	
3. Telephone Number	
4. Name of Contact Person	
5. Position in Organisation	
6. Address (if different from above)	<input type="checkbox"/> Please tick if this address is to be used for all correspondence
7. Telephone Number	
8. Contact Email Address	<input type="checkbox"/> Please tick if this address is to be used for all correspondence

ORGANISATION DETAILS

9. What are the main overall aims of your organisation?

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10. Is your group a registered charity?
Yes/No

Registered Number:

11. Does your group have a constitution/statement of aims (If Yes, please attach)?
Yes/No

12. If no to both of the above questions, please explain in your own words how your group/organisation makes decisions.

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13. When was your organisation/group formed?

GRANT APPLICATION DETAILS

14. How much is the grant you applying for? £

15. What will the grant be used for?

16. Why is a grant required?

17. Has your organisation/group applied for a Parish Council grant before? Yes / No

 If yes state: (i) The year in which you applied:

 (ii) Whether your application was successful: Yes / No

 (iii) If successful how much grant did you receive: £

 (iv) What was the grant used for? :

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18. Please identify where the people benefiting from your application come from (for example by Parish or ward areas)

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19. How many Members do you have (if applicable)?

20. Approximately how many people in the age groups below are likely to directly benefit from your project/activity?

People 0-14 years	<input type="checkbox"/>	People 15-19 years	<input type="checkbox"/>	People 20-39 years
People 40-59 years	<input type="checkbox"/>	People 60-79 years	<input type="checkbox"/>	People 80+ years
All age groups	<input type="checkbox"/>			

FINANCIAL DETAILS

21. Reserves

Please indicate total level of reserves held by your group: £

Indicate the level of any ring-fenced reserves/funds

set aside for a specific purpose: £

If funds have been set aside please explain briefly the purpose for this:

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22. Your Bank Account:

Name of Bank:

Name in which account is held:

Authorised signatories for the account:

Please complete your application by signing the declaration below....

I declare that to the best of my knowledge and belief the information supplied on this application form and in any supporting material whether supplied now or subsequently is correct or will be correct.

I confirm that I have the authority to sign on behalf of the organisation making this application.

Signature	
Position in organisation	
Date	

Completed application forms should be returned by hand:

South Wonston Sports & Recreation Pavilion

West Hill Road South

South Wonston

SO21 3HP

Alternatively you can email the form to - clerk@southwonston-pc.gov.uk