

TERMS OF REFERENCE FOR THE PAVILION COMMITTEE

Further to Standing Orders 50 ie the Parish Council may set up a Committee for the detailed study of any matter referred to it:

To be proposed for adoption on the 8th May 2017 - committee approved by the Parish Council on the 8th May.

- The committee should be briefed with a clear definition of the objectives of the Pavilion Committee.
- The Parish Council should be requested to support and vote for the formation of the Pavilion Committee.
- The Chairman of the committee should be appointed by the Parish Council and be a member of the Parish Council.
- Members of the public may be appointed to the committee by the members of that committee.
- The committee should report to the body from which it was formed, i.e. the Parish Council.
- The committee shall have the power to exercise, on behalf of the council, any authority, incurred expenditure to a limit to be agreed by the Parish Council and take leadership to ensure that all maintenance and financial matters appertaining to the Pavilion be in the purview of the Pavilion Committee.
- Committees shall determine the place, notice requirements and quorum for a meeting of the Pavilion Committee which shall be no less than three.
- The Pavilion Committee shall determine if the public may participate at a meeting of the committee.
- An agenda notice must be posted five days in advance of the scheduled meeting. Therefore a formal agenda/minutes will be required and will be logged on the official South Wonston Website.
- The Pavilion Committee shall refer back to the full Parish Council with the outcome of ongoing action and recommendations.